My Study Abroad Plan

Student Name: __________________________
Faculty Academic Adviser: __________________________

Studying and living in an overseas country will offer unique experiences in many aspects which can complement or even enhance your studying at HKU. Take a good look of this planning sheet and draw up your study abroad plan.

**Academic Attainment:**
- First Major __________________________
- Second Major __________________________
- Minor __________________________

**Type:**
- Year/Semester Exchange ________
- Short-Term Programme -- Summer/Winter ________
- Visiting Student ________

**Organizer:**
- International Affairs Office (IAO) ________
- Faculty ________
- Both IAO and Faculty (if permitted) ________

Applications to most programmes are to be made one year ahead and exchange in final semester is not recommended. Start thinking about your plan by following these steps. Make use of the resources to work out the details. Mark your actions on the semester time table.

<table>
<thead>
<tr>
<th>Year</th>
<th>Semester</th>
<th>Actions to Take</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>You need to apply now if you plan to study abroad in year 2</td>
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<td>2</td>
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<td>Summer</td>
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<td>Summer</td>
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**Step 1:** Clarify your objectives to study abroad:
- Gain cultural exposure and life experience
- Learn a foreign language or make friends
- Look for intellectual stimulation by taking courses not offered in HKU
- Fulfill programme requirements and transfer all the credits
- Others __________________________

**Step 2:** Know your choices and compare:
- IAO-organized vs Faculty-level programmes
- Year/Semester/Short-term/Visiting
- Others __________________________

Consider as many factors as possible:
- Country/ language barrier/ climate/ culture/ budget/ impact on study progress/
  level of competition/ compatibility of courses/ difference in academic timetable/
  English requirement/Faculty’s upper limit of credit transfer for major & minor etc.
- Others __________________________
### Additional Useful Resources

- Academic credits conversion chart by institutions (Some Faculties have listed out the credit conversion ratios for different exchange institutions. Please check with Faculty)
- Course equivalency databases by institutions (Please see Faculty website)
- Steps to apply for “Credit Transfer Approval” and “Leave of Absence” (Please see Faculty website)
- Talk to International students, exchange students and senior classmates who studied in those countries before
- Scholarships and financial assistance from HKU, donors and host institutions
- AAO’s 3-minute briefing on studying abroad

### Got Questions? Contact

International Affairs Office email [goabroad@hku.hk](mailto:goabroad@hku.hk)  
Academic Advising Office [aaoffice@hku.hk](mailto:aaoffice@hku.hk)  
Faculty or Department Offices

Prepared by Academic Advising Office  
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